

## Third Party Access – Personal

This form provides third party access for individuals to an existing AMP Bank customer's account(s). If you are an existing AMP Bank customer and have **not** provided proof of your identity to us recently, you may need to be re-identified. Please complete an **Identification Verification** online at [amp.com.au/bank-identification](http://amp.com.au/bank-identification) and complete this form. If you are unsure, please phone 13 30 30 to confirm. You will not be able to operate your account if the required identification documents are not submitted with the application form.

Please print in CAPITAL LETTERS and place a cross  in any applicable boxes.

### 1. Do you wish to add, change or remove a third party?

Add a new third party  Change an existing third party  Remove an existing third party

### 2. Account details

Please show the account number which you authorise the third party to access or which your third party can currently access.

**Note:** All accounts listed must be in the same customer's name. If more than three accounts, please copy this page.

Full legal name of customer (ie Account Holder name)

Account number 1

Account number 2

Account number 3

### 3. Account holder details

#### Account holder 1

Title

Surname

Full given name(s)

Date of birth

Current residential address (a PO Box is not acceptable)

  


Suburb

State

Postcode

Country

#### Account holder 2

Title

Surname

Full given name(s)

Date of birth

Current residential address (a PO Box is not acceptable)

  


Suburb

State

Postcode

Country

#### 4. Details of new or existing third party

Title	Surname (Last name)		
<input type="text"/>	<input type="text"/>		
First name	Middle name(s)		
<input type="text"/>	<input type="text"/>		
Date of birth			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Residential address (a PO Box is not acceptable)			
<input type="text"/>			
Suburb	State	Postcode	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Australian mobile number	Preferred contact number		
<input type="text"/>	<input type="text"/>		
Email address			
<input type="text"/>			

#### 5. Level of access for authorised third party

Please select the level of access you would like to authorise the third party above. It is important that you understand what level of access you are granting to a third party and you think carefully before you do this. As the third party is your representative, you are responsible for the actions and decisions they carry out with respect to your account. You can revoke this authority at any time by contacting us.

If the third party makes a payment that you have not authorised, you must let us know immediately. There may be instances we need to raise a report to the police.

1. **Enquiry access only**

Third party can request a statement, enquire about balances, payments, credit limits, interest rates and transactions. Access also includes enquiry access through telephone banking (BankPhone) and internet banking (My AMP).

By giving this access this enables the third party to obtain very specific information about your financial affairs which could be used elsewhere to assist them to verify themselves as you.

2. **Full access**

Third party can deposit, withdraw, transfer funds, arrange or change payments, report lost or stolen cards, order an additional card, consent to electronic communication, telephone (BankPhone) and internet (My AMP) banking, close the account, change the authority to operate, notify of bankruptcy, court order or death of a customer.

By giving full access, you enable a third party to control your finances.

3. **Term Deposit Maturity Instructions**

Third party can instruct us to redeem Term Deposit at maturity, instruct us to make a partial withdrawal, change Term Deposit maturity instructions including whether or not to re-invest the term deposit for a new term and with new interest payment instructions.

By giving this access, you enable a third party to redeem, make a partial withdrawal or change your Term Deposit. It also enables the third party to establish a new Term Deposit and, in the event of you requiring those funds, there will be a minimum 31 day waiting period before you can access those funds.

4. **AMP Notice Account notice to withdraw instructions**

Third party can provide notice to withdraw funds from the Account and provide notice to close the Account through assisted telephone banking (BankAssist), internet banking (My AMP), electronic communication or writing to AMP Bank.

By giving this access you enable the third party to redirect all the funds in your AMP Notice Account away from this account to a destination that neither you or AMP Bank is able to ascertain.

Third party is the appointed AMP financial adviser or AMP accredited representative for the Term Deposit or AMP Notice Account – Identification Verification form **not** required. Sales ID number must be provided.

Sales ID number

## 6. Electronic communication

Select 'Yes' below if you agree to receive information by electronic communication. If you are an existing AMP Bank customer, your selection will apply to all accounts. If you don't make a selection then your existing preferences will apply.

### Things you need to know before you select 'Yes' to electronic communication

Paper documents may no longer be given, some communications may be made available in My AMP and we'll notify you by email, you'll have to check regularly for electronic communications, and you can change your electronic communications preference back to paper communications at any time in My AMP or by calling us on 13 30 30.

In some cases, communications will be sent electronically even if you opt for paper. For details see the Deposit Products Terms and Conditions, available at [amp.com.au/bankterms](http://amp.com.au/bankterms).

Yes, I'd/we'd like to receive information by electronic communication.

## 7. Privacy Collection Statement

### Privacy Collection Notice

Your personal information will be collected by AMP Bank and used (along with any other information we already hold) to process your request to add, change or remove a third party's access to your account. If you do not wish to provide your personal information, we may not be able to process your request.

We are required or authorised to collect your personal information under various laws including those relating to the Taxation Administration Act and the Anti-Money Laundering and Counter-Terrorism Financing Act.

Some of the entities we might share your personal information with are listed in our privacy policy, and include:

- with the account holder, where necessary other members of the AMP group and external service providers that we need to deal with for the purposes described above
- courts, tribunals or government agencies as required by law or regulations
- persons or third parties authorised by you, or if required or permitted by law.

Some external service providers we need to deal with can be located or host information outside Australia. A list of countries where these providers may be located can be obtained via our privacy policy.

Personal information is treated in accordance with the AMP Privacy Policy, which sets out how to access or update your personal information. It also contains information on how you can make a complaint about a breach or potential breach of our privacy obligations, and how we deal with such a complaint when you make a privacy-related complaint. You can view our Privacy Policy online at [amp.com.au/privacy](http://amp.com.au/privacy) or contact us on **13 30 30** for a copy.

### Marketing and other purposes

In addition to the purposes stated above we may use your personal information for marketing and research purposes. To opt out of direct marketing from AMP Bank, to obtain further information about how AMP handles your personal information or to request access to the personal information AMP holds about you, call 13 30 30 or write to: AMP Bank, Locked Bag 5059, PARRAMATTA NSW 2124 or email [info@ampbanking.com.au](mailto:info@ampbanking.com.au).

## 8. Signatures

By signing below I declare (and if acting on behalf of an entity declare on behalf of that entity):

1. Have read and understood the Privacy Collection and Disclosure Notice.
2. Have obtained consent from any other individual whose personal information has been disclosed in this form, and I have informed the individual of the information within the Privacy Collection and Disclosure Notice.
3. Agree to be bound by AMP Bank's terms and conditions available at [amp.com.au/bankterms](http://amp.com.au/bankterms) or by calling 13 30 30. I understand that I will automatically agree to them the first time I, or a person authorised by me, operates the account.
4. Acknowledge that any form is subject to AMP Bank approval.
5. Am not commonly known by any names other than those disclosed in this form or otherwise to AMP Bank.
6. Have provided true and accurate information in relation to this form. Any document or information to be used for the purposes of this form (whether or not provided on or with this form):
  - is correct and complete,
  - if it's about another person, is provided with the authority of that person (if required), and
  - may be used for any other products, services or benefits offered or provided to me through AMP Bank or any other company in the AMP group and subject to their privacy obligations, may be disclosed to and used by the providers of such products, services or benefits to facilitate compliance with anti-money laundering and counter-terrorism financing legislation.
7. Understand that it is a criminal offence to knowingly provide false or misleading information or documents in connection with this form.

## 8. Signatures (continued)

8. Consent to AMP Bank providing information held about the account holder(s) and authorised third parties to a financial adviser, broker or originator named in this form, and/or to joint venture partners, business partners and related party and third party service providers for the purposes of those parties,
- providing the information to the financial adviser, broker or originator named in this form, or
  - providing administration services to the account holder(s).

Such information may comprise customer information (including personal information), account documentation and account information (including account balance, and current and historical account and transactional information).

9. Agree to notify AMP within 30 days from when there are any changes to the information provided in this form, including the tax residency of the customer/entity or any of its connected party changes.
10. Acknowledge I have read and understood the requirements for early withdrawal of Term Deposits. I understand those include a requirement for me to give at least 31 days' notice if I wish to withdraw funds before the maturity date of a Term Deposit that has a term of more than 31 days.
11. Where the account is opened in the name of a trust, and the trust makes a distribution to a beneficiary who is a foreign tax resident, you will notify us within 30 days of the distribution being made. You will also provide us with the beneficiary details requested, including details in relation to their foreign tax residency.

Where I have appointed an agent or third party signatory and that person is signing this application on my behalf, the last declaration above are also given by and bind them in their personal capacity. I will provide proof of authority (such as a Power of Attorney, accompanied by a **Third Party Access form** and **Identification & Verification form**) which I have obtained from [amp.com.au](http://amp.com.au).

By submitting this request I also acknowledge that AMP Bank may decide to delay or refuse any request or transaction (deposits and withdrawals) if AMP Bank has not been able to verify my, a signatory's or the third party agent's or the third party's connected party's identity, or if AMP Bank believe in good faith that allowing the transaction may cause an offence to be committed. I understand that AMP Bank does not accept responsibility for any such delay or refusal.

### Signatures of account holders

All account holders must sign this form. If more than four account holders, please copy this page.

Signature of Account holder 1

X

Date

D D M M Y Y Y Y

Name of Account holder 1 (Print in CAPITAL LETTERS)

Signature of Account holder 3

X

Date

D D M M Y Y Y Y

Name of Account holder 3 (Print in CAPITAL LETTERS)

Signature of Account holder 2

X

Date

D D M M Y Y Y Y

Name of Account holder 2 (Print in CAPITAL LETTERS)

Signature of Account holder 4

X

Date

D D M M Y Y Y Y

Name of Account holder 4 (Print in CAPITAL LETTERS)

### Signature for third party and individuals in their capacity as a trustee, Power of Attorney (PoA) and/or signatory

Signature of third party

X

Date

D D M M Y Y Y Y

Name of authorised signatory (Print in CAPITAL LETTERS)

## Where to send this form

Mail (no stamp required) or email this completed form. **Please note:** You cannot email certified identification documents. If you need to send appropriately certified original identification documents, you can send them via the postal address below:

AMP Bank  
Reply Paid 79702  
PARRAMATTA NSW 2124  
deposits@amp.com.au